

Russellville City Schools

# West Elementary School

During October Remote Learning days, WES teachers will hold a Google Meet virtual meeting with their classes. The times for the Thursday and Friday virtual meeting will be listed on the daily assignment schedule that will come on with their learning resources on Friday, October 2<sup>nd</sup>.

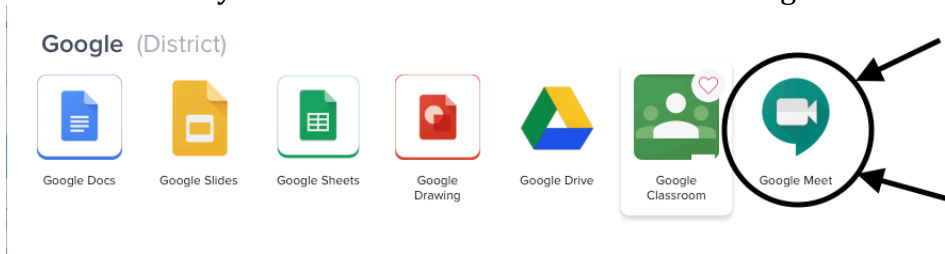
WES will be closed on Monday, October 5<sup>th</sup> – Wednesday, October 7<sup>th</sup> for Fall Break.

WES students will have Remote Learning on Thursday, October 8<sup>th</sup> and Friday, October 9<sup>th</sup>.

All WES students will return for traditional learning on Monday, October 12<sup>th</sup>.

**Below are instructions for logging in to your child's scheduled Google Meet:**

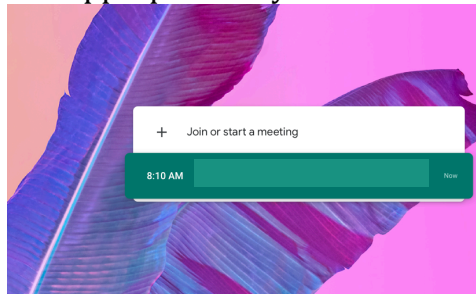
1. Log into your child's Clever account using the Clever Badge  
→ Clever.com or Clever app  
→ Allow the app/website to access your device's camera and scan the Clever Badge
2. Scroll down on your child's Clever dashboard to find Google Meet.



3. For the first Google Meet login, you will need to confirm your child's email address and password. This information is listed here then click again on the correct email to confirm his/her account:

Student Email: \_\_\_\_\_ Password: \_\_\_\_\_

4. Each day's scheduled Google Meet should be displayed on the home page under "+ Join or Start a Meeting." Click the meeting for the appropriate day.



5. Make sure you allow access to your device's microphone and camera. Mute your microphone before you click "Join Now" so everyone can hear the teacher. When your child needs to talk you may click the microphone icon to unmute your device.

