

**RUSSELLVILLE CITY SCHOOLS**  
**NEW EMPLOYEE INFORMATION**  
(PLEASE PRINT)

Employee Name *AS IT CURRENTLY APPEARS ON YOUR SOCIAL SECURITY CARD:*

\_\_\_\_\_  
Social Security Number: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_ (home) \_\_\_\_\_ (cell) Marital Status \_\_\_\_\_

Current Email Address: \_\_\_\_\_

Employed with RCS in the following position:

\_\_\_\_\_ Teaching \_\_\_\_\_ Administration \_\_\_\_\_ Support \_\_\_\_\_ Supplement Only

School: \_\_\_\_\_ Grade(s) \_\_\_\_\_

Subject(s) teaching \_\_\_\_\_

Total number of years of public school experience: \_\_\_\_\_

Former School Systems: (please list below)

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

Are you transferring from another Alabama public school system? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, which system \_\_\_\_\_

Have you ever retired from the Retirement Systems of Alabama? \_\_\_\_\_ Yes \_\_\_\_\_ No

I agree to abide by Russellville City Schools policies. All employees are responsible for reviewing the Russellville City Schools Policy Manuel. The complete policy manual is located on the Russellville City Schools website at [www.rcs.k12.al.us](http://www.rcs.k12.al.us) and a printed copy is available at each school.

\_\_\_\_\_  
Signature of employee

\_\_\_\_\_  
Date

Please return this completed form via email to Mrs. Paige Bendall [paige.bendall@rcs.k12.al.us](mailto:paige.bendall@rcs.k12.al.us) or via mail to Paige Bendall, Russellville City Schools, 1945 Waterloo Road, Russellville, Alabama 35653.